

Improve performance with needs analysis

Solutions have the capability to help identify and tackle application skill gaps to improve staff performance through training needs analysis.

For as little as £200, we can provide you with one of our experienced Microsoft trainers who can very quickly determine your skill gaps and learning objectives.

We will not only help you pinpoint your weak areas but we will also recommend the most cost effective training programme for you. We have a fully flexible training service with a variety of training methods to meet all of your business requirements.



Call us today to hear how we can piece together the right training programme to improve your performance.

Scheduled Courses October - December in Aberdeen

October 2010

W/C 04 Oct	Word, Excel, PowerPoint & Project
W/C 11 Oct	Word, Visio, PowerPoint & Access
W/C 18 Oct	Excel & PowerPoint
W/C 25 Oct	Excel, PowerPoint, Outlook & MS Office 2010

November 2010

W/C 01 Nov	Project, Word, Access, MS Office 2010 & Excel
W/C 08 Nov	Excel, Training Wizard & PowerPoint
W/C 15 Nov	Excel, PowerPoint & Word
W/C 22 Nov	Excel & Access

December 2010

W/C 29 Nov	Visio, PowerPoint, Excel & Word
W/C 06 Dec	Word, PowerPoint, Project & Excel
W/C 13 Dec	Word, Visio, Project & PowerPoint
W/C 20 Dec	Excel
W/C 27 Dec	Word & Excel

Late Availability Courses

Project 2007 Found/Inter	08/10/10
Access 2003 Foundation	15/10/10
Excel 2003 Intermediate	19/10/10
Excel 2003 Advanced	20/10/10
PowerPoint 07 Inter/Adv	21/10/10
Excel 2010 Intermediate	22/10/10

These courses are scheduled at our Aberdeen Training Centre. Places booked on a first come, first serve basis.

To see our full training course calendars for October, November & December 2010

[Click here](#) >

Courses at Solutions

Standard Open Course

£175 per person

Premium Open Course

£200 per person

Closed Courses

£600 - £750 per day (up to 4 delegates)

Courses at Your Premises

Onsite Courses

£450 - £500 per day (up to 4 delegates)

Additional Delegates

£50 - £75 per person
Manuals £5 each

Room Hire at Solutions

Training Room Hire

Prices on application

Contact us today for further information and a no obligation quote

To view our facilities

[Click here](#) >

If you do not wish to receive further notification of available courses

[Click here](#) >

For our full training calendars detailing all courses in October - December

[Click here](#) >